

**MINUTES OF A MEETING OF THE SCOTTISH HEALTH COUNCIL  
HELD ON 12 OCTOBER, 2006  
IN MEETING ROOM 2, DELTA HOUSE, GLASGOW**

Present:	Brian Beacom MBE	Chairman
	Kate Alexander	Council Member
	Alex Baird	Council Member
	Anne Brown	Council Member
	Neil Galbraith	Council Member
	Irene Garden	Council Member
	Jacquie Malcolm	Council Member
	Agnes Robson	Council Member
	Lesley Stewart	Council Member

In attendance:

Richard Norris	Director
Catherine Tait	PA to Director and Chairman

**1 APOLOGIES**

Apologies were received from Sue Kinsey.

**2 WELCOME AND INTRODUCTIONS**

The Chairman welcomed everyone to the meeting. In particular, the Chairman welcomed and introduced three new members to the Council:

- Lesley Stewart – East Region
- Alex Baird – West Region
- Neil Galbraith – North Region

The Chairman indicated that he had become aware there has been no uplift on remuneration for Council members since 2005. He advised that there had been an uplift for Board members of Health Boards and Non-executive Directors. The Scottish Health Council members would receive this payment backdated to 2005.

**ACTION**

The Chairman advised that some issues are covered in the Director's Report. The Chairman and Director attended the opening of the Western Isles new office premises. Mr Andy Kerr, Minister for Health & Community Care was attending a Review in the Western Isles and was available to officially open the office. There was positive media coverage. The Chairman chaired a Public Partnership Forum event held in the Beardmore Conference Hotel and commented there is still a lot of work needed to include participation from the community. The Chairman and Director attended a Community Health Partnership conference at Airth Castle and it was very noticeable the attendance was mainly of NHS staff, and an absence of local authority staff and community groups or individuals.

The Chairman informed members that the Scottish Health Council Patient Information Event will take place on 14 November, 2006 and invitations will be sent out to all Council members.

**Archie Dalrymple**

### **3 MINUTES**

The minutes of the meeting held on 10 August, 2006 were approved by Council as an accurate record.

### **4 MATTERS ARISING FROM PREVIOUS MEETING**

Matters arising will be discussed on the agenda item no 7 regarding Ayrshire & Arran

### **5 DIRECTOR'S REPORT**

The Director stated there was no further information to the written report previously circulated (Paper No 1) and was happy to answer any questions.

#### **DVD**

Agnes Robson enquired about the information helpline number that will be advertised with the DVD. The Chairman advised the purpose of this facility is to deal with callers who have queries. This is to encourage more involvement and build up a bank of interest. There is no capacity at the National Office to provide this facility and the telephone number will be a freephone number which will be provided and answered by an outside organisation.

#### **Annual Assessments of Patient Focus and Public Involvement**

The Director informed Council that the annual assessment process for this year has been completed and that members should be in possession of 21 published reports in total. The newly appointed members will be sent a copy of all annual assessment reports for their information.

**Catherine Tait**

**6**            **SIGNIFICANT SERVICE CHANGE  
NHS GREATER GLASGOW AND CLYDE**

Council discussed the draft report on Significant Service Change for NHS Greater Glasgow and Clyde which has been shared with the Board for any factual inaccuracies and general comments. The Board have responded and the Scottish Health Council's comments are in bold.

The Chairman asked for any comments or questions.

Alex Baird asked about timescales for the process and the Chairman advised that the Boards will have their own deadlines. Our final report has to be submitted to the Minister before his decision. This requires the Council to sign off the final report before submission to the Minister. Council agreed the following amendments:

- Page 5 – Summary - rewording to describe the consultation activities and make clear that the main activity was information giving
- Page 22 – Par 3 delete and add into conclusion
- Minor typing amendments

Council approved subject to Richard Norris amending document.

**Richard  
Norris**

**7**            **SIGNIFICANT SERVICE CHANGE  
AYRSHIRE & ARRAN**

Council discussed the draft report on Significant Service Change for NHS Ayrshire & Arran and agreed the following amendments:

- Page 10, par 2 delete feedback – insert (*professional advice*)
- Page 40 – Factual error delete 2005 insert (*2006*)
- Page 43 – Add in recommendations (*Communities need to be involved in option development before the process reaches formal consultation*)
- Page 43 – Add in recommendations (*Assurances given to the public about the provision of services need to be qualified if these assurances are only valid in the very short term*)

Council approved subject to Richard Norris amending document.

**Richard  
Norris**

**8**            **DRAFT CORPORATE PLAN 2007-12**

Alex Baird asked if there was sufficient time to e-mail comments to which the Director confirmed there is sufficient time for comments to be sent.

Council noted this was a draft document.

**9 SCOTTISH PARLIAMENT DEBATE ON  
SIGNIFICANT SERVICE CHANGE GRAMPIAN**

Council noted this document.

**10 BUDGETS**

The Chairman asked if there were any comments or questions on the budget report.

Agnes Robson felt that this paper should be for discussion rather than information. The Chairman advised that all papers for information are open to question if council members require further detail.

The Director confirmed more detail under the following headings:

- Staffing – There is an underspend within the staffing but there are plans to recruit new staff
- Professional Services & Research - There are plans for more work to be carried out over the coming months that will be funded from this budget

**11 DATE OF NEXT MEETING**

Thursday 07 December, 2006

The Chairman advised that it is intended to advertise that Scottish Health Council meetings will be open to the public to observe. There might need to be a private session for papers or discussion of a sensitive nature.

Neil Galbraith asked about different venues for future Council meetings. The Chairman advised there are considerations regarding travel time, costs and start time of meeting to suit all and this will be discussed at the next meeting.

The Chairman will be meeting with members on a one to one basis during November, 2006 and asked Catherine Tait to arrange suitable dates.

**Catherine  
Tait**

Signed by:

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Date